



**Minutes of the Parish Council Meeting Held Monday 26th October 2015 at
Parish Rooms, Abbotskerswell
Meeting commenced at 7.30pm**

Present Cllr R Whiffin (Vice-Chair), Cllr K Farrelly, Cllr Mrs W Grierson, Cllr Mrs M Colclough, Cllr B Chambers.

In Attendance Mrs M Crompton (Allotments), 2 Members of the Public.

Apologies for Absence – Cllr K Eales (Chairman), Cllr P Marino, D Cllr D Smith, Mr J Lewis (Tree Warden).

Declarations of interest

In the absence of the Chairman – Vice-Chairman - Cllr R Whiffin took the Chair for the meeting.

- 1) Minutes of the Parish Council Meeting – Monday 28th September 2015.
Minutes of the Planning Meeting – Wednesday 14th October 2015.

The above minutes have been distributed and read - proposed by Cllr Mrs W Grierson & seconded by Cllr B Chambers with all in agreement and duly signed by the Vice- Chairman – Cllr R Whiffin.

2) Public Time (Limited to 15 Minutes)

- a) Police Report – no report given.
- b) Raymond manager of the new village store was in attendance, he confirmed that the store has applied for the Post Office. Deliveries - The Priory will be approached this week about reinstating deliveries and also anyone who is housebound needs to approach them regards deliveries. The Parish Council thanked him very much for attending and giving an update and a letter of support will be sent to the Post Office.

3) Planning Applications & Decisions

Applications received from Teignbridge District Council – none.

Decisions Received from Teignbridge District Council

- a) Grant of Conditional Planning Permission – Application no 15/01773/FUL – Mr S King – 23 Odelhill Grove – First floor extension over existing single storey extension on south east elevation and dormer window and single storey extension on north west elevation.
- b) Refusal of request for Prior Approval – Application no 15/02168/NPA – Mr R Downs – Land at Totnes Road – Application for Prior Approval under Part 3 Class Q (a) & (b) and paragraph W of the GPDO for change of use of an agricultural building from agricultural use to a dwelling.

4) Matters Arising

- a) Neighbourhood Plan – Cllr R Whiffin reported that they met with Stuart Todd consultant this week, the results of the questionnaires will be published on the website shortly, TDC are proving to be very helpful.
- b) Provision of a Bus Shelter in Wilton Way – some quotes will be sought for this
- c) Agreement to use new Parish Council logo on Correspondence and Minutes – carried forward to be discussed with the website.

5) Correspondence –

- a) E-mail from Beryl & Mike Veale – Re: Waste ground – The Parish Council is looking at a long term management plan for this land which will be discussed at the next meeting.
- b) E-Mail from Marie Neno – Barn Owl in Rew's Field –this e-mail to be referred to Steven Carroll at TDC and the Barn Owl Trust.

Matters not requiring discussion placed in the folder to be circulated**6) Main Agenda**

- a) Report from County Cllr A Dewhirst – copy of report attached to the minutes.
- b) Report from District Cllr M Colclough & District Cllr D Smith – Cllr Mrs M Colclough reported that the 2nd phase of the new refuse collection has been installed with the remaining homes in TDC being incorporated by November 2015.
- c) Emergency Planning Committee report – Cllr K Farrelly reported last meeting saw a presentation from Rapid Relief a charity that provides support during a crisis.
- d) Abbotskerswell Recreation Association report – Cllr B Chambers reported - firework meeting held, all organised for the night now. Volunteers always welcome on the night. Pavilion – Gas boiler to be serviced.
- e) Allotments Report – Mrs M Crompton reported – water supply now turned off for the winter. Water butts will be encouraged on all sheds, some plots have been halved which has encouraged younger people from the village with children to take them on.
- f) P3 Report – nothing to report.
- g) Village Hall Report – nothing to report.
- h) Tree Warden Report – Mr John Lewis reported by e-mail - No problems to my knowledge. However just an observation. This year the autumn leaf fall is very early. Has anyone noticed the ash trees are well ahead of others? I hope this is not an indication of weakened trees protecting themselves.
- i) Reports from Parish Councillors of any external meetings or Committees.
 - 1) TALC – nothing to report.
 - 2) Stoneycombe Liasion – meeting this Wednesday.
- j) DCC, Highways, Potholes, Roads & Hedges – Great Oak Cross sign post is down. Kerbstone up by Mallands Meadow which could be a trip hazard. Entrance to the Cider works road breaking up. Street sweeping machine needed in the Village to clear up leaves.
- k) Primary School Report – Cllr R Whiffin reported that all well at school 91 pupils started in September.

- l) Volunteer Action Group.
 1) Village Litter Pick – 5th March 2016 – this date has been put forward by Alistair Dewhirst but an alternative date is being sought as this is Mother’s Day but the Parish Council are very keen to get this event off the ground.
- m) Website – The Parish Council agreed that the communications group will be known as the Communications Committee - a standing committee of the Parish Council. This will be added to Standing Orders at the May AGM.
 The Parish Council agreed that we should follow the Transparency Code for smaller councils as our precept level is below the £25k limit and to delegate responsibility for implementation on the web site to the Communications Group. The Council also agreed to publish monthly expenditure details in the Council minutes, this has already started in this month’s minutes.
 The Council approved the new logo to be used on all Council documents including notices, letters, minutes and agendas together with the web site.
 The Council approved the, previously circulated, Terms of Reference for the Communications Committee.
 The Council discussed the establishment of a Parish Council Facebook page and Councillors did not appear keen and were concerned about the risks. The Council is happy that this is investigated further including identifying the risks and how these will be mitigated and reputational interests protected. The Council wish to review proposals and a draft page before going 'live'.
- n) Consultations – nothing to report.

7) Cheques for Signature/Finances

Parish Council

- Cheque no 1229 = £20.00 – Petty Cash (Stamps).
 Cheque no 1230 = £50.00 – Devon Association of Local Councils (Cllrs Course).
 Cheque no 1231 = £369.00 – Clystnet Ltd (Village Website).
 Cheque no 1232 = £64.73 – Coast to Coast (Fire Extinguisher in Parish Rooms).
 Cheque no 1233 = £50.00 – Carl Bloxidge (Litter Pick October).
 Cheque no 1234 = £4,200 – Stuart Todd Associates (Consultancy for Neighbourhood Plan).
 Cheque no 1235 = £488.48 – Sharon Raggett (Clerks Wages October).
 Cheque no 1236 = £720.00 – Grant Thornton (Annual Audit).
 Cheque no 1237 = £167.50 – Kath Roscoe (Cleaning Oct).

Abbotskerswell Recreation Association

- Cheque no 958 = £300.00 – Dave Collins (Float for Fireworks Night).
 Cheque no 959 = £50.00 – ARA Draw Oct
 Cheque no 960 = £20.00 – ARA Draw Oct
 Cheque no 961 = £5.00 – ARA Draw Oct
 Cheque no 962 = £5.00 – ARA Draw Oct
 Cheque no 963 = £5.00 – ARA Draw Oct
 Cheque no 964 = £5.00 – ARA Draw Oct

Bank Balances

ARA Account Balance October 2015 = £4,286.50
Village Events Account - £138.83 (held within ARA Account)

Parish Council Bank Balance September 2015 = £32,490.51
P3 = £700.00 (held within Parish Council Account)

Cheques proposed by Cllr Mrs M Colclough and seconded by Cllr Mrs W Grierson with all in agreement.

8) Any Items to go onto next Parish Council meeting Agenda.

9) ARA Draw – October 2015

£50.00 – 967 – Dave Turner – 37 Wilton Way
£20.00 – 407 – Mrs Stacey – 21 Grange Road
£5.00 – 387 – Mrs Drawbridge – 7 The Paddocks
£5.00 – 844 – Mr D Jones – 4 Court Road
£5.00 – 178 – Mrs P Adair – 14 Wilton Way
£5.00 – 279 – Mrs Bedward – 1 South View

There being no further business the meeting closed at 8.25pm

Next Parish Council Meeting Abbotskerswell Parish Rooms – Monday 30th November 2015 @ 7.30pm.

ANY MEMBER OF THE PUBLIC WHO HAS SPECIAL NEEDS AND REQUIRES A COPY OF THESE MINUTES SENT TO THEM – PLEASE CONTACT THE CLERK – 01364 654607