

## ABBPLAN

### Minutes of a meeting of the Neighbourhood Planning Group

Monday 15<sup>th</sup> June at 11.00am

#### Parish Rooms

*The purpose of the meeting was to meet with an expert in locality planning for the Group to be advised on the best way forward in completing the plan.*

1. In attendance – David Munden (Chairman), Wendy Grierson and Richard Whiffin
2. Apologies for absence received from Paula Simmons, Tim Collins and Trevor Howard.
3. The chairman introduced Martin Parkes, Senior Projects Advisor from Devon Communities Together, and outlined the stage reached in our process.
4. Martin gave a presentation on the key issues which the group would need to address to achieve a successful outcome to the Neighbourhood Plan. These were: -
  - (a) Complete the analysis of all the data collected via the questionnaire
  - (b) Publicise some of the key issues raised from this and give a flavour of some of the more important comments received, in the near future.
  - (c) Matters raised in the questionnaires which are not relevant to the Plan, but which are relevant to the role of the Parish Council, should be presented to the PC.
  - (d) Repeat the above for the School questionnaire.
  - (e) Acquire all relevant published statistics in order to produce evidence for the Plan.

- (f) Investigate key organisations like English Heritage, the Wildlife Trust, RSPB etc., to gather information on environmental and other vital areas which would have an impact on the Plan.
  - (g) Consider recent local planning applications to produce a schedule of trends in these, which could form part of the Plan which the PC might wish to control.
  - (h) Consider producing an early “Vision” statement for the Parish which could set the context in which the Plan is published.
  - (i) Make sure every opportunity is taken to communicate and consult at every stage of the process – consider Facebook, as well as Abbtalk and the website.
  - (j) Be more realistic about the timescale – aim to complete Plan by the end of the financial year, then allow 3 months or so for it to go through the final approval stages.
  - (k) A professional Planner should be engaged to write the Plan but all previous stages could be done in house, or Martin’s organisation can help – ***decision required in due course.***
5. Next meeting Monday 22<sup>nd</sup> at 11.00am with Stuart Todd from Stuart Todd Associates Ltd.– Locality Planning Consultants.