

Date:	09 October 2014	Stage:	Phase 2 – Community Questionnaire & Focus Group
Period From:	20 August 2014	Period To:	09 October 2014
Completed During Period:			
Neighbourhood Plan Steering Group (NPSG) held steering group meeting on 09/10/14 attended by:			
<ul style="list-style-type: none"> • David Munden (Chair) • Andy Elliot (Resigned) • Richard Whiffin (Apologies) • Wendy Grierson (Apologies) • Kevin Eales (Secretary) • Trevor Howard • Charles Down • Paula Simmons 			
Matters Arising			
<ul style="list-style-type: none"> • Temporary Suspension to Neighbourhood Planning: To ask that the PC agree to a temporary delay in the Planning process. The Group feels that, due to the significance of the impending legal challenge to the proposed Wolborough development in the Local Plan and the planning application now made by Linden Homes for the Manor Road site, the impact that these will inevitably have on any views the residents of the Parish will have about the future of Abbotskerswell would not be worth pursuing until the outcome of both of these issues is clearer. • Questionnaire Preparation: First thoughts group (DM, PS, WG, RW) – initial early document presented and discussed. The Group will continue to work on the next stages of the process in order to be prepared to start again when appropriate. It was agreed to contact Janice Alexander, Rural Housing Enabler, at Community Council of Devon to help us engage with an experience questionnaire developer from CCD. • Housing needs survey (HNS): Final Version. Janice Alexander will be attending the next PC meeting to table HNS for adoption by the Council. • General Housing Growth projections affecting Teignbridge: c/f <ul style="list-style-type: none"> ○ Population Projections affecting Abbotskerswell Abbotskerswell Parish Demographics to be identified. RW & KE 			
Next stage – Phase 2 -Community Questionnaire & Focus Group			
<ul style="list-style-type: none"> • Focus group initiation meeting to be planned for September, target date Sept 24th; in the meantime group should be sent all documentation (DM) • Consultancy - The NPSG need to engage a NP consultant and seek funding. 			
Further Communications.			
<ul style="list-style-type: none"> • To publish outcome of Community Workshop on the village web site – KE to discuss setting up a NP page on website with Julie Kniveton (web master). c/f 			
Documents received:			
<ol style="list-style-type: none"> 1. Initial Neighbourhood Plan questionnaire 			

Actual or Potential Issues:	
<ul style="list-style-type: none"> • Replacement for Andy to be found by DM • Mr Thornley has advised that TDC cannot afford payment of £13k grant to APC. Grant was proposed and resolved at April Full Council Meeting. Mr Thornley must take this matter back to Full Council. 	
Due for Completion Next Period:	
<ul style="list-style-type: none"> • Phase 2 - NP questionnaire – Approach RCC for questionnaire support 	
<ul style="list-style-type: none"> • Phase 2 – Focus Group 	
Budget and Schedule Impact of Changes:	
<ul style="list-style-type: none"> • Funding position unknown. c/f • Receipt of money from TDC to APC to be pursued. c/f 	
Signed:	<i>Kevii Gallo</i>