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| Date: | 20 August 2014 | Stage: | Stage 1b – Community Workshop |
| Period From: | 02 July 2014 | Period To: | 20 August |
| Completed During Period: | | | |
| Neighbourhood Plan Steering Group (NPSG) held steering group meeting on 09/04/14 attended by: | | | |
| <ul style="list-style-type: none"> • David Munden (Chair) • Andy Elliot (Resigned) • Richard Whiffin (Funding) • Wendy Grierson | | <ul style="list-style-type: none"> • Kevin Eales (Secretary) • Trevor Howard (Apologies) • Charles Down • Paula Simmons | |
| APC Councillors | | | |
| <ul style="list-style-type: none"> • Mary Colclough • Dave McNee • Kevin Farrelly | | <ul style="list-style-type: none"> • Julie Kniveton • Bob Chambers (Apologies) | |
| CCD – Rural Housing Enablers | | | |
| <ul style="list-style-type: none"> • Janice Alexander | | <ul style="list-style-type: none"> • Sue Southwell | |
| Matters Arising | | | |
| <ul style="list-style-type: none"> • Housing needs survey, questions, corrections and findings (Documents 1 & 2) <ul style="list-style-type: none"> ○ Devon Home Choice Register anomaly [This has been adjusted and is more in line with HNS]. <p>The Report was discussed and questions answered. JA to produce a revised report.</p> <p>The efficacy of distribution was questioned and it was decided that the housing need should be considered as a minimum requirement. The coverage would be reviewed by the Parish Council (KE).</p> <p>Documents 1 & 2 would be input to the Neighbourhood Plan</p> • Neighbourhood Plan Report (Document 3) <p>Accepted as a good document to feed the next Phase of Focus Group engagement and questionnaire build.</p> • Linden Homes Exhibition Report (Document 4) <p>Agreed there were similar messages coming through and the document was accepted as an input document to the Neighbourhood Plan.</p> • General Housing Growth projections affecting Teignbridge <ul style="list-style-type: none"> ○ Population Projections affecting Abbotskerswell <p>Abbotskerswell Parish Demographics to be identified. RW & KE</p> | | | |
| Next stage – Phase 2 -Community Questionnaire & Focus Group | | | |
| <ul style="list-style-type: none"> • Questionnaire Preparation: First thoughts group (DM,PS, WG, RW) to meet 1st September 10:00 am • Focus group initiation meeting to be planned for September, target date Sept 24th; in the meantime group should be sent all documentation (DM) • Consultancy - The NPSG need to engage a NP consultant and seek funding. | | | |

Further Communications.

- To publish outcome of Community Workshop on the village web site – KE to discuss setting up a NP page on website with Julie Kniveton (web master). c/f

Documents received:

1. Housing needs report with changes tracked and comments. Revision expected.
2. Housing needs report additional comments and sites received - received by the group.
3. Community Workshop Comments – received by the group.
4. Linden Homes Exhibition Feedback – received by the group

Actual or Potential Issues:

- Replacement for Andy to be found by DM

Due for Completion Next Period:

- Phase 2 - NP questionnaire – initial thoughts in preparation for Focus Group
- Phase 2 – Focus Group

Budget and Schedule Impact of Changes:

- Funding position unknown. c/f
- Receipt of money from TDC to PC to be confirmed. c/f

Signed:*Kevii Gallo*