

Date:	02 July 2014	Stage:	Stage 1b – Community Workshop
Period From:	14th May 2014	Period To:	02 July 2014
Completed During Period:			
Neighbourhood Plan Steering Group (NPSG) held steering group meeting on 09/04/14 attended by:			
<ul style="list-style-type: none"> • David Munden (Chair) • Andy Elliot (Resigned) • Richard Whiffin (Funding) • Wendy Grierson • Kevin Eales (Secretary) • Trevor Howard (Apologies) • Charles Down • Paula Simmons 			
Matters Arising			
<ul style="list-style-type: none"> • NPSG meeting 18/06/2014 7:00pm – final planning for the Community Engagement Workshop (CEW) was held. • CEW Fri 20th June 7-9pm; Sat 21st June 10am - 4pm; Location – Parish Rooms <ul style="list-style-type: none"> ○ DM congratulated the NPSG on a successful workshop and excellent presentation and thanked Jenny Eales for quickly typing up posted feedback comments from workshop attendees. ○ The number of comments (92) were reviewed and the NPSG felt the comments were very positive and would be useful in formulating a community questionnaire (CQ). • The stands loaned from TDC were retained for an extra week to allow the boards to be presented at the school fete. Two further volunteers were added to the list of volunteers. • PS to collate contact list for focus group. • DM to compile words to thank parishioners for their support and ask Pam Wakeham to write up on village blackboard 			
Next stage – Phase 2 -Community Questionnaire & Focus Group			
<ul style="list-style-type: none"> • Questionnaire Preparation: RW to research and distribute suitable questions from other NP questionnaires on the internet – possibly identifying places of a similar size and community type. Also the local NP questionnaires available from Dawlish and Galmpton. • Review session agreed for 20th August • Focus group initiation meeting to be planned for September, date to be agreed. 			
Update on Local Plan:			
<ul style="list-style-type: none"> • Local Plan was adopted on the 6th May • A claim [by Abbotskerswell Parish Council] under Section 113 of the Planning and Compulsory Purchase Act 2004 was lodged at the Planning Court in London on 16th June 2014, seeking an order that part or all of the Teignbridge District Council (“TDC”) Local Plan (“the Local Plan”) be quashed. • Legal advice from a senior planning lawyer Ian Dove, QC, confirmed the view of APC and WRA that the adoption of the Local Plan was: <ol style="list-style-type: none"> 1. in breach of the requirements of the Habitats Directive; 2. that the Inspector failed to provide adequate reasons in relation to the issues arising under the Habitats Directive; 3. that the adoption of the Plan was in breach of the legal requirement of soundness; and 4. that TDC failed to consult in relation to the environmental information in the Strategic Environmental Assessment (“SEA”) which accompanied the Local Plan. 			

Housing Needs Survey (HNA)

- The document had been received by both Parish Council and a workshop would be set up for the Parish Council to review and correct anomalies and to assimilate the content presented. Sue Southwell to be invited to HNA workshop session with Parish Council.
- Key findings: No immediate household need; near future (within 5 years) – six households (all with local connections).
- Recommendation – Consider options for meeting six affordable homes.
- 648 surveys delivered; 201 forms returned; response rate 31%
- Additional information: 25 households registered with Devon Home Choice and living within the parish were contacted separately, but no further replies were received.

Further Communications.

- To publish outcome of Community Workshop on the village web site – KE to discuss setting up a NP page on website with Julie Kniveton (web master).

Documents received:

- Community Engagement Workshop Comments
- Housing Needs Assessment

Actual or Potential Issues:

- Replacement for Andy to be found by DM

Due for Completion Next Period:

- Phase 2 - NP questionnaire portfolio.
- Phase 1 - Community Worksop – closure

Budget and Schedule Impact of Changes:

- Funding position unknown.
- Receipt of money from TDC to PC to be confirmed.

Signed:*Kevin Gallo*