

Date:	12 March 2014	Stage:	Stage 1 – Communication Plan
Period From:	2 March 2014	Period To:	12 March 2014
Completed During Period:			
Neighbourhood Plan Steering Group (NPSG) held steering group meeting on 12/03/14 attended by:			
<ul style="list-style-type: none"> • David Munden (Chair) • Andy Elliot • Richard Whiffin (Funding) • Wendy Grierson • Kevin Eales (Secretary) • Trevor Howard • Charles Down • Paula Simmons 			
Matters Arising			
<ul style="list-style-type: none"> • Questions on documents received at last meeting: All present confirmed understanding • Linden Homes Exhibition: <ul style="list-style-type: none"> ○ A planning submission in April is expected • RW advised that Linden Homes had visited School • Update on Local Plan: <ul style="list-style-type: none"> ○ TDC: Require Memorandum of Agreement between APC/TDC/NATC to be agreed at next APC ○ NATC: Received copy of letter distributed internally by Chair NATC NPSG ○ APC: Concerns raised about the lawfulness of Local Plan • Outline "Communication plan" agreed as below – dates to be decided at next meeting: <ul style="list-style-type: none"> ○ Stage 1a – Introduction Newsletter ○ Stage 1b – Exhibition ○ Stage 1c – Questionnaire • Investigate potential "consultant" to work with and support us – KE to contact ALEX LESSWARE • Update TDC on APC NP progress – KE to contact ALEX LESSWARE and arrange a meeting 			
Documents received:			
<ul style="list-style-type: none"> • Bishopsteignton Questionnaire – Noted and filed for reference • Bray Parish neighbourhood Planning report – Noted and Filed for reference • ABBPlan – First Draft of Content for newsletter from RW discussed 			
Actual or Potential Issues:			
<ul style="list-style-type: none"> • Up to date maps required – KE to contact ALEX LESSWARE 			
Due for Completion Next Period:			
<ul style="list-style-type: none"> • RW/WG/KE to produce first Newsletter using publishing software to inform parishioners of ABBPlan – meeting to be agreed [<i>now agreed 17th March 2014</i>] • Next meeting is 26/03/2014 7:00pm 			
Budget and Schedule Impact of Changes:			
<ul style="list-style-type: none"> • Funding required to print Newsletter • Funding required for Parish Online • Funding from TDC – KE to contact ALEX LESSWARE and SG agreed that KE to arrange meeting. 			
Signed:	<i>Kevin Eales</i>		