



Minutes of the AGM
HELD AT PARISH ROOMS, ABBOTSKERSWELL
ON MONDAY 23rd May 2016

The Meeting started at 7.30pm to be followed by a Parish Council Meeting.

Present – Cllr K Eales, Cllr R Whiffin, Cllr Mrs W Grierson, Cllr B Chambers, Cllr Mrs M Colclough, Cllr K Farrelly, Cllr Mrs L Clowes, Cllr P Marino.

Attended by – 1 member of the public, Mr J Lewis (Tree Warden), Mrs M Crompton (Allotments).

Apologies for Absence – D Cllr D Smith

Co-option of New Parish Councillor – Liz Clowes – proposed by Cllr K Eales and seconded by Cllr R Whiffin with all in agreement.

1. Election of Chairman - Cllr K Eales proposed that the Chair is rotated every 3 months starting with Cllr K Eales, seconded by Cllr Mrs M Colclough, with all in agreement.
2. Election of Vice Chairman – Cllr R Whiffin – proposed by Cllr K Eales and seconded by Cllr Mrs M Colclough with all in agreement, this will also rotate on a 3 monthly basis.
3. Amendment to Standing Orders – Communications Advisory Committee & Natural Environment & Biodiversity Group to be added as Standing Committees of the Parish Council. Proposed by Cllr K Eales and seconded by Cllr R Whiffin with all in agreement.

Communication Advisory Committee

On behalf of the Council, to consider and make recommendations on compliance with statutory transparency requirements for smaller authorities and to facilitate the provision of open and transparent information about the Parish Council and Abbotskerswell Parish using traditional and social media networks.

Natural Environment and Biodiversity Group

On behalf of the Council, to consider and make recommendations on the Parish's natural environment and its biodiversity in order to, where possible, protect, maintain and enhance Abbotskerswell Parish's rural environment and green spaces.

4. Election of Members to Committees

a) Planning

- 1) Chairman – Cllr R Whiffin

Proposed by Cllr P Marino that now there are so few Planning Applications they can be dealt with within the Parish Council meetings. Cllr R Whiffin will take the lead on this to report back to the PC at meetings to make recommendations, all Cllrs should familiarise themselves with the applications by looking at them online before the Parish Council meeting.

b) Abbotskerswell Recreation Association

- 1) Chairman – Cllr B Chambers
- 2) Vice-Chairman - Cllr K Farrelly
- 3) Election of Parishioners to ARA Committee – Ann Down, Dave Collins, Paul Marino.

c) Emergency Planning Group

- 1) Chairman – Cllr K Farrelly
- 2) Vice-Chairman – Cllr B Chambers
- 3) Election of Parishioners to EPG Committee – Gillie Byrom, Sue Collingsworth, Simon Crawshaw, Julie Kniveton, Dave McNee, David Munden, Dave Wilds.

d) Communications Advisory Committee

- 1) Chairman – Cllr R Whiffin
- 2) Vice-Chairman – Cllr Mrs L Clowes.
- 3) Committee Members – Ann Allen, Cllr K Eales.

e) Natural Environment & Biodiversity Group

- 1) Chairman – Cllr K Eales.
- 2) Vice-Chairman – Cllr Mrs W Grierson.
- 3) Committee Members – Paul Evely.

The above were proposed on bloc by Cllr K Eales and seconded by Cllr Mrs M Colclough with all in agreement.

5. Election of Members to be Representatives on other Committee.

- a) TALC – Cllr K Eales & Cllr K Farrelly.
- c) Liaison with DCC Highways - Cllr R Whiffin.
- d) Stoneycombe Liaison – Cllr B Chambers.
- e) Abbotskerswell Neighbourhood Plan – Cllr R Whiffin, David Munden, Cllr Mrs W Grierson.
- f) School Governor – Cllr R Whiffin.
- g) P3 Co-ordinator – Cllr B Chambers & Cllr K Eales.
- h) Allotments Association – Mrs M Crompton.
- j) AbbPast – Cllr K Eales.
- k) Notice Board Officer – Cllr B Chambers.
- l) Tree Warden – Mr John Lewis

- m) Voluntary Action Group – Cllr Mrs W Grierson, Cllr Mrs L Clowes.
- n) Consultations from Public Bodies – Cllr Mrs L Clowes.

6. Financial Statement, Adoption of Accounts from 2015/2016.

The council is confident that the internal audit arrangements now to be confirmed provide excellent reassurance for the public that the financial systems are robust and fit for purpose.

Proposed by Cllr Mrs M Colclough & seconded by Cllr R Whiffin with all in agreement.

There being no further business the meeting closed at 7.50pm to be followed by a Parish Council meeting.